

Name _____

Course/Section: _____

My grade calculations:

Quizzes/Assignments (25% of Total)

													Sum of Best —	% of ___ is Assignment Grade

Course

Quiz/Assn Grade	2 nd Best Test	Best Test	Final Exam	Total	% of 400

Grading

Keep all graded assignments, activities, quizzes, and tests that are returned to in your notebook you so you may monitor your grade status in the course. Your lowest “one hour” test grade (out of three) will not be used in the calculation of your grade. Your final exam grade will be used in the calculation of your grade. At least your two lowest quiz/assignment grades will not be used in the calculation of your course grade. Do not call or e-mail your instructor for information concerning your final exam or final course grade. If you want to know your final exam grade or course average, submit a stamped, self-addressed post card or envelope and that information will be mailed to you.

Mark/Minimum Grade

- 90/A
- 80/B
- 70/C
- 60/D