you expect to notice. You should be aware of your own personal interest in the space or building you are looking at. Your interest may influence your observations and attention to details.

Once you are more familiar with the setting, it is appropriate to begin focusing more intensely on the space or building. You may find it helpful to make a list of things you have noticed or to jot down your observations in a notebook. This will help you to remember your observations and to analyze them later.

When looking at a space or building, it is important to consider the environment and the context in which it is located. This will help you to understand the significance of the space or building and to appreciate its design and function.

You should also be aware of your own personal biases and preconceptions when observing a space or building. These can influence your observations and may prevent you from noticing certain features.

Finally, it is important to be open-minded and to consider different perspectives when observing a space or building. This will help you to appreciate the variety of ways in which people can interact with and use the space or building.
Observing and gathering information

An effective way to begin collecting data is by forming a group and open-ended questions to understand the problem. The initial questions you ask should be simple and focused on general information, such as:

- What are the main issues you are facing?
- What are the potential solutions?
- What are the benefits and drawbacks of each solution?

This process will help you understand the problem more thoroughly.

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