Salisbury University
Committee on Human Research
Guidelines for Student Course Activities
Using Human Subjects

The following guidelines are provided for faculty teaching classes where students are involved in studies using human subjects.

1. The protection of human subjects in research should be discussed in class as part of the educational process in preparation for the proposed investigation(s).

2. The instructor should provide assurance that projects involve no more than minimal risk and that students have been carefully acquainted with the following procedures for protecting the rights of research subjects:
   a) informed consent/disclosure
   2) safeguarding privacy
   3) maintaining confidentiality

3. The instructor should anticipate the types of studies the class will conduct and on the form provided by the Committee on Human Research (attached), provide a listing and description of class projects along with the names of students involved.

4. For clarification, the following information may be helpful:
   1) Minimal risk means that the risks of harm anticipated in the proposed research are not greater considering probability and magnitude than those ordinarily encountered in daily life or during the performance of routine physical or psychological exams or tests.
   2) If mail questionnaires, personal interviews or questionnaires self-administered in the researchers presence are used, the completion and return of the questionnaire are taken as evidence of implied, informed consent. Written informed consent by non-minors need not be obtained.
   3) The informed consent or disclosure statement should include the following:
      • nature and purpose of the study
      • procedures to be followed including duration of the subjects’ participation
      • descriptions of risks and/or discomfort
      • benefits to the subject to be expected
      • extent to which confidentiality of records will be maintained
      • right to refuse to participate or to withdraw from the study
      • who to contact (and how) if there are questions
   If written informed consent is not required, a disclosure statement should nevertheless be used. The Committee on Human Research will provide a sample that can be completed and used:
   4) Every effort should be made to minimize the risk of invasion of personal privacy and to maintain confidentiality. Identifiers linking the data to the respondent should not be collected unless necessary to the study. If such information is collected, the faculty member should provide guidance to the student on methods of safeguarding confidentiality.

5. For projects involving more than minimal risk or if there are questions about a study, the Committee on Human Research will offer its assistance.